Pennsylvania Wildlife Rehabilitation & Education Council
Meeting Minutes
REDACTED

Date: March 11, 2026
Time: 10:02 AM – 11:06 AM
Location: Zoom Meeting

Attendees

- **Sue DeArmant** – Chairperson
- **Leah Stallings** – Treasurer
- **Sandra Acosta** – Secretary
- **Peggy Hentz** – Council Member
- **Alexis Fitzgerald** – Council Member
- **Chad Eyler** – Law Enforcement, PGC

Absent: Katie Kefalos, Dr. Erica Miller

Approval of Prior Meeting Minutes

- January 13, 2026 minutes deferred pending member review. One spelling correction identified (Corrected minutes to be redistributed; approval by email vote.

Treasurer's Report

- **Current balance:** $42,913.12
- **Lead Grants Fund remaining:** $5,784.00
- **Net conference revenue:** approximately $12,873.00
- Treasurer's Report and P&L distributed day of meeting; tabled for email vote pending full member review.

Law Enforcement Updates – PGC

- New officer class graduated early February 2026 and is in the field. No new class in 2026. Testing underway for next class (approx. 900 applicants in first week; expected class size 40–45). Permit renewals sent earlier than usual this cycle.
- Use of game cameras and remote trap monitoring: No statute or regulation prohibits this use, provided landowner permission is obtained, traps are marked, and animals are monitored and not left unattended. Inconsistency in WCO interpretation exists statewide. If a conflict arises, contact the Council with the officer's name for routing through the law enforcement supervisor chain.

Lead Grants

- **Center Wildlife Care:** $1,038.00 approved for lead blood test kits (2024–2025 expenses). Motion carried.
- **Raven Ridge Wildlife Center:** $755.29 approved for lead test kit refill. Motion carried.
- Grant program confirmed as authorized for Bald Eagles only per contractual agreement with the PA Attorney General's office. Cannot be extended to mammals or other species. Medical treatment expenses must be eagle-specific.

Pennsylvania Game Commission Tax Document

- PWRC received a 1099-NEC from PGC for $15,000 (conference contribution). Total sponsorships approx. $23,500, below Pennsylvania's $25,000 mandatory BCO filing threshold. BCO filing deadline: November 15th.
- Council voted to seek a quote from a nonprofit consultant via PANO to ensure compliance. No expenditure committed at this time.

Vote: All in favor. Motion carried.

Change in Meeting Date and Time

- Late afternoon discussed as preferred time. Doodle poll to be distributed to all Council members to determine a new standing meeting time.

Best Practices Document – Open Houses & Education Events

- Document significantly developed and available via shared Google Drive link. Members encouraged to review and provide input as it progresses. Council to be notified when ready for formal review. May lead to additional materials (minimum standards, desktop guidelines).

Official PWRC Logo – Vote

- Council voted to officially adopt the newer conference logo as the official PWRC logo, replacing the original. Logo files to be provided for the PWRC website.

Vote: All in favor. Motion carried.

Conference Planning

Post-Conference Surveys

- Surveys to be re-sent; results compiled for a future meeting.

2027 Conference Venue

- Consensus to hold conference in western or west-central PA (State College westward) to support growth of rehabilitator community in underserved regions. Marketing to be broadened to attract prospective rehabilitators from the general public.
- RFPs to be gathered before May meeting; Council to reach consensus at May 2026 meeting.

Sponsorship – Potential Rehabilitator, Armstrong County

- Email outreach to a prospective rehabilitator in Armstrong County went unanswered. Original email to be forwarded to PGC Liaison for follow-up.

Other Business

- Wildlife rehabilitator map on PWRC website accessed over 4,700 times since launch.
- Website modernization and shared maintenance responsibility discussed; topic added to May 2026 agenda.
- 501(c)(3) / state filing: Research complete; PA Department of State documents retrieved. Submission ready pending Council agreement. Dedicated future discussion to be scheduled.

Adjournment

- Meeting adjourned at 11:06 AM.

Motion to Adjourn: Approved
Vote: All in favor.

Next Meeting: May 12, 2026 (or TBD pending Doodle poll results)

Sandra Acosta
Recording Secretary